

## Position Vacant - Junior Staff Required Reception / Customer Service

Wollondilly Community Leisure Centre has a number of Casual Receptionist / Customer Service positions available. In this position you will be the first point of contact for all visitors and enquiries.

In addition to normal reception duties, this position also involves kiosk service, cleaning and restocking duties. There is also potential to assist in other areas such as sports programs and vacation care activities. The successful applicant must be enthusiastic, have a positive attitude and flexible working approach.

A current work-cover approved First Aid certificate or resuscitation certificate is desirable

You will be required to primarily work on weekends, afternoons and holiday periods. This position would ideally suit school students who are able to start work by 4:00pm on weekdays and are available Saturday and Sundays.

Rate of pay is \$20.82 per hour

*Fitness Industry Award rate varies depending on age:*

- 16 years of age and under 55%
- 17 years of age 65%
- 18 years of age 75%

Further details and a position description is available at: [www.wclc.com.au/contact/employment](http://www.wclc.com.au/contact/employment)

### **Applications should include:**

- Cover letter outlining your experience
- Resume with references
- List of interests & experience in sports or similar
- Closing Date 30/4/11

### **Applications can be submitted:**

Online at: [www.wclc.com.au/contact/employment](http://www.wclc.com.au/contact/employment)

Address to: Centre Manager

Post to: Wollondilly Leisure Centre, 434 Argyle St Picton NSW 2571